Dr. D. Y. Patil Pratishthan's

D. Y. Patil Institute of Master of Computer Applications and Management
(Approved by AICTE, New Delhi & Affiliated to Savitribai Phule Pune University)
Dr. D. Y. Patil Educational Complex, Sector 29, Pradhikaran, Akurdi, Pune – 411 044
Tel No: (020)27640998, Website:www.dypimca.ac.in, E-mail : enquiry@dypimca.ac.in

Date: 25/04/2024

AGENDA FOR IQAC MEETING (APRIL 2024)

Sr.No	Particulars
1	Welcome to the Committee Members
2	Confirmation of Previous IQAC Meeting
3	**Review of Curricular Aspects** • Academic and Institute Calendar
4	**Review of Teaching Learning and Evaluation** • Review of SHL Evaluation
5	**Review of Research, Innovation and Extension** • SDF Forum Activity- 2 Days National Conference on Sustainable Development Goals (SDG): Technology and Management in association with Indian Society for Technical Education
6.	**Review of Student Support and Progression** • Placement and Trainings Activity for MCA and MBA Students • MOU's and Collaborations
7	**Review of Best Practices and Institutional Distinctiveness** • Curriculum ++ (Best Practice) • SDF planned activities.
8	**Any other points which the Committee deems for further discussion**

Dr. Kavita Suryawanshi
IQAC Coordinator

IQAC Coordinator
D.Y.Patil Institute of MCA
And Management

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Minutes of IQAC Meeting held on 25 April 2024 at Board Room

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 25th April 2024 at 11:30 AM in Board Room, DYPIMCAM. The Chairperson of IQAC, Dr. K Nirmala welcomed all the members for the IQAC meeting and then requested Dr Kavita Suryawanshi, IQAC Coordinator read the minutes of the IQAC meeting held on 29th December 2023. The minutes were confirmed unanimously by all the members present

The meeting progressed with discussion on the following points:

Item No 1- Review of Curricular Aspects:

Dr. Kavita Suryawanshi, IQAC Coordinator, reviewed the academic calendar, noting that all scheduled activities, including guest lectures and workshops for MCA and MBA students, were executed as planned. Student feedback on these sessions was positive, reflecting high satisfaction and engagement. Curriculum adjustments based on industry trends and student input were discussed, with recommendations for future improvements. The role of co-curricular and extracurricular activities in holistic development was emphasized. Plans for future guest sessions and workshops were outlined to align with current academic and industry needs

Item No 2– Review of Teaching Learning and Evaluation

Dr. Kavita Suryawanshi, IQAC Coordinator, reviewed the teaching, learning, and evaluation processes. The SHL (Self-Help Learning) team conducted evaluation tests for MCA and MBA students, and the process was deemed effective. Student feedback on the evaluations was generally positive. The use of digital boards in classrooms was highlighted as a significant enhancement to teaching methods. Future plans include increasing the integration of digital tools to improve learning experiences.

Item No. 3- Review of Research, Innovation and Extension

Dr. Kavita Suryawanshi, IQAC Coordinator, explained about the research, innovation, and extension activities. She further said that Two-day National Conference on SDG was held in February, resulting in published papers in collaboration with ISTE and Journal Press. This conference highlighted the institution's commitment to advancing research on sustainable development goals. The association with ISTE and Journal Press enhanced the conference's reach and impact. Efforts to promote research culture and encourage participation in academic events were emphasized.

Item No. 4- Review of Student Support and Progression

IQAC Coordinator discussed the review of student support and progression, by focusing on placement initiatives for the 2024. It was determined to enhance student placement numbers compared to the previous session. Plans include incorporating new MOUs for both MCA and MBA programs. Such agreements aim to boost placement opportunities and industry connections. This strategy reflects a commitment to improving student career prospects.

Item No. 5- Review of Best Practices and Institutional Distinctiveness

The IQAC Coordinator reviewed the best practices and institutional distinctiveness, highlighting the "Curriculum ++" and Sustainability Development Forum (SDF) initiatives. These programs were recognized for their effectiveness in enriching student learning experiences. The discussion emphasized how these practices contribute to the institution's unique educational approach. The positive impact on student development and the institution's reputation was noted. Future efforts will focus on further enhancing these successful strategies.

Item No. 6- Any other Points:

1) It was further discussed to complete the Academic and Administrative Audit in order to ensure compliance with institutional standards. The focus will be on thoroughly reviewing all relevant documentation and processes.

2) Finalizing the Annual Quality Assurance Report (AQAR) submission is also a key task. The aim is to submit the AQAR for the 2022-23 academic year in a timely manner. These steps are crucial for maintaining quality and accountability within the institution.

Dr. Kavita Suryawansh

IQAC Coordinator

IQAC Coordinator
D.Y.Patil Institute of MCA
And Management