

Dr. D. Y. Patil Pratishthan's  
**D. Y. Patil Institute of Master of Computer Applications and Management**  
(Approved by AICTE, New Delhi & Affiliated to Savitribai Phule Pune University)  
Dr. D. Y. Patil Educational Complex, Sector 29, Pradhikaran, Akurdi, Pune - 411 044

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Ref No.

Date- 28 July 2023

**Agenda for IQAC Meeting (28<sup>th</sup> July 2023)**

1. Train the Trainer
2. Certifications, Ad on Courses and Value Added Courses
3. Planning of activities in Induction Program



*Sarkar*  
IQAC Coordinator  
IQAC Coordinator  
D.Y. Patil Institute of MCA  
And Management

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**Minutes of IQAC Meeting held on 28<sup>th</sup> July 2023 at Board Room**

Dr. K. Nirmala, Chairman of IQAC, welcomed all members. She read the Minutes of the previous meeting which was held on **21<sup>st</sup> April 2023**. The MOM were confirmed by all the present members. Thereafter, she initiated the discussion on the following Agenda Points.

**1. Train the Trainer**

Dr. K Nirmala, Director IQAC, came up with an excellent suggestion of introducing the Train the Trainer workshop for both the MBA and MCA programs Faculty Members.

Such workshop will provide platform to Faculty Members to nurture their personal and professional skills. This will help the faculty members to train the other faculty within the Institute or department itself.

With this strong affiliation, Dr. K Nirmala, Director IQAC will suggest names of the Faculty Members who can be a part of this workshop and further they will train the other faculty members.

**2. Certifications, Ad on Courses and Value Added Courses**

Dr. Shalaka Parker, Dean MBA suggested to conduct Certifications through our various professional bodies for our MCA and MBA Students. Such Certifications will enable our students to enrich their capability and will in turn enhance their chances for employability.

Even it was proposed to conduct Value Added courses which are career and market oriented as well as which will enhance their skill-and will empower our MCA and MBA students to learn beyond their regular academics. The certificate programmes enable them to enrich their capability and enhance their employability.

**3. Planning of activities in Induction Program**

Dr. Kavita Suryawanshi , HOD & Vice Principal and Dr. Shalaka Parker, Dean MBA, came up with an suggestion for the induction program of both MBA and MCA. Both the Head of

Departments emphasized the need to acclimatize the students to the new environment and get them acquainted with the institution culture. They came up with some interesting activities like management games, talent hunt, social sensitization, team building activities, corporate guest lectures, and campus orientation sessions. They also proposed that experts from various fields could be invited during the induction programme to share their insights with the students This will lay foundation in their academic journey, while providing them platform to develop essential skills, make them ready to adapt the rigorous academic environment and foster a strong sense of camaraderie among students. The suggestions were accepted gracefully by the other members.



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